

Closed Meeting Investigation Request Form



This form will be used to request an investigation of an alleged contravention of the closed meeting procedures as noted in Section 239 of the Municipal Act and/or the Council Procedural By-law in respect of a meeting or part of a meeting that was closed to the public.

Completed forms shall be submitted to the Town Clerk and can be dropped off or mailed to Town Hall, Attn: Town Clerk, 6311 Old Church Road, Caledon, ON L&C 1J6 or emailed to legislative.services@caledon.ca.

Applicant Information

First Name:

Last Name:

Street Number:

Street Name:

Town / City:

Postal Code:

Email Address:

Contact Number:

Details of Alleged Contravention

Date of meeting in question:

Provision allegedly contravened:

Facts constituting the alleged contravention:

Names and Contact Information of any Witnesses

Signature:

Date:

For Office Use Only

Date Received:

Request Number:

Comments:

Personal information contained on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used by the Closed Meeting Investigator during the review process. Questions about this collection should be forwarded to the Municipal Freedom of Information Coordinator at 6311 Old Church Road, Caledon, ON L7C 1J6, 905-584-2272.